

MONTHLY PERFORMANCE REPORT

October 2015

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Published by the Policy & Partnerships Team

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Key to Columns and symbols used in report

Column Heading	Description
Minimise, Maximise or Goldilocks	Indicates whether a higher or lower number is better: Minimise = lower is better, maximise = higher is better, Goldilocks = just right (neither too high or too low)
Latest Month	The latest month for which performance information is available
Month's Value	Performance to date for the latest month
Month's Target	Target to date for the latest month
Annual Target 2014/15	Annual target for 2015/16
<u>Outcome</u>	<p>Symbol based on a traffic light system; Red, Amber, Green indicating whether an indicator's performance has achieved the annual target. Symbols used and their meaning are:</p> <p> = at risk of missing target</p> <p> = some slippage against target, but still expected to meet year-end target (31/03/2016)</p> <p> = on course to achieve target</p>
Comment	Commentary for indicators not on track providing reasons for low performance and identifying initiatives planned to bring performance back on track
Better or worse than last year	<p>Symbol indicating whether performance for the Latest Month is better or worse than the same month in the previous year. Symbols and their meanings are:</p> <p> = Latest Month's performance is better than the same month last year</p> <p> = Latest Month's performance is worse than the same month last year</p> <p> = Data not available for current or previous year</p>

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Section 1: 2015-2016 Exceptions - Current Month Performance





Comments on Indicators rated Red or Amber



Expected Outcome At risk of missing target
Responsible OUs People

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2015/16	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 1.3	The percentage of children reported to the police as having run away that receive an independent return to home interview [Cumulative]	Aim to Maximise	October 2015	78.2%	85%	85%			<p>From 1st April to 31st October 2015, 101 missing children returned to home. 22 of these have not been seen, so 79 have been seen (78.2%).</p> <p>Of the 22 children who have not been interviewed, 12 children have never been seen and 10 have had unsuccessful visits. Reasons for the 12 never seen; 2 are out of borough, 1 is open to Essex and now in custody, 3 we received the found reports only recently from the police, and, 6 were found in October and due to be visited.</p> <p>Reasons for the 10 unsuccessful visits. 6 went missing once and had no response to multiple contact attempts. 1 child went missing twice and is due to be seen by Essex SC. 1 child went missing once and is LAC. 1 child went missing once and refused a visit. 1 Essex LAC child went missing 6 times and refused all visits.</p>	People Scrutiny



Expected Outcome At risk of missing target
Responsible OUs Place

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2015/16	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 1.1	Score against 10 BCS crimes; Theft of vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, woundings, robbery. [Cumulative]	Aim to Minimise	October 2015	4920	4478	7389			Southend Community Safety Partnership continues to monitor closely the current performance on crime figures. The majority of the increase in reported crime is within the category 'violence without injury' – typically common assault, harassment and threat offences. A large proportion of these offences have been reported following domestic abuse incidents, which is encouraging as we know that this is traditionally a crime type that is under-reported. Also within this crime category is a change in national crime recording rules which means that Malicious Communications is now recorded as a crime. About 70 such offences have been recorded this year that would not have been recorded last year. The CSP has commissioned a detailed crime strategic intelligence assessment for the Borough, which should provide a broader picture and assist in addressing the priorities for crime and disorder over the coming year.	Policy & Resources Scrutiny



Expected Outcome Some slippage against target
Responsible OUs Corporate Services

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2015/16	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 5.4	Working days lost per FTE due to sickness - excluding school staff [Cumulative]	Aim to Minimise	October 2015	3.69	3.51	7.20			This month's Corporate result has missed the in-month target, and the Corporate cumulative result is slightly above target. HR will continue to work with our Occupational Health provider to address absence trends and implement strategies to manage absence. The sickness absence action plan 2015/16 continues to be implemented so that additional preventative measures can continue to take effect.	Policy & Resources Scrutiny



Expected Outcome Some slippage against target
Responsible OUs People



MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2015/16	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 3.1	Proportion of older people 65 and over who were still at home 91 days after discharge from hospital to rehab/rehab [Cumulative]	Aim to Maximise	October 2015	82.8%	86%	86%			For October, 111 people from 134 were still at home after 3 months of starting reablement (82.8%). Year to date, 915 people started reablement, of which 753 (82.3%) were at home 3 months later.	People Scrutiny

Expected Outcome Some slippage against target
Responsible OUs Place

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2015/16	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 2.3	Percentage of household waste sent for reuse, recycling and composting [Cumulative]	Aim to Maximise	October 2015	51.49%	54.00%	54.00%			Over the past 18 months there has been a regional decline in recycling targets across all 12 Districts/Boroughs within Essex (average - 2.6%). There has also been a general increase in total waste arising (average +3.1 %). Commissioning status at the partnerships Mechanical Biological Treatment Plant was also delayed meaning residual waste has not been processed to extract recycling which would have equated to a recycling increase of 3-4% to the 2015-16 figure; black bag waste has now commenced being taken into the MBT.	Place Scrutiny

Expected Outcome Some slippage against target
Responsible OUs Public Health

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2015/16	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 3.4	Public Health Responsibility Deal [Cumulative]	Aim to Maximise	October 2015	15	23	40			We have had 2 sign ups to the PHRD in October. The Business Engagement Officer's induction programme is now complete and contact is being made with businesses through a variety of networks.	People Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2015/16	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 3.5	Number of people successfully completing 4 week stop smoking course [Cumulative]	Aim to Maximise	October 2015	518	650	1,300			<p>Final quit figures for October are unlikely to complete until the end of December as Department of Health guidelines state successful quits can be registered up to 42 days after quit date is set.</p> <p>In September the lung test campaign took place and over 1000 tests were undertaken. 25% of the people tested were smokers and were given information and signposted to stop smoking services.</p> <p>The national Stoptober road show campaign and media exposure commenced mid-September, with activities continuing throughout October around the borough.</p>	People Scrutiny

Section 2: 2015-2016 Corporate Performance Indicators

Information for all 2013-2014 Corporate Priority Indicators

Generated on: 27 November 2015 11:46



Performance Data Expected Outcome: At risk of missing target 2 On course to achieve target 21 Some slippage against target 5

Priority • Create a safe environment across the town for residents, workers and visitors. • Work with Essex Police and other partners to tackle crime.
• Look after and safeguard our children and vulnerable adults.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2015/16	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 1.1	Score against 10 BCS crimes; Theft of vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, woundings, robbery. [Cumulative]	Aim to Minimise	October 2015	4920	4478	7389			Dipti Patel	Policy & Resources Scrutiny
CP 1.2	Adults in contact with secondary mental health services who are in stable accommodation (ASCOF 1H)	Aim to Maximise	October 2015	67.8%	66%	66%			Sharon Houlden	People Scrutiny
CP 1.3	The percentage of children reported to the police as having run away that receive an independent return to home interview [Cumulative]	Aim to Maximise	October 2015	78.2%	85%	85%			John O'Loughlin	People Scrutiny
CP 1.4	Rate of children subject to a Child Protection Plan per 10,000 (not including temps) [Monthly Snapshot]	Goldilocks	October 2015	42.8	37.8-45.2	37.8-45.2			John O'Loughlin	People Scrutiny
CP 1.5	Rate of Looked After Children per 10,000 [Monthly Snapshot]	Goldilocks	October 2015	64.9	54.4-65	54.4-65			John O'Loughlin	People Scrutiny


















Priority • Promote the use of green technology and initiatives to benefit the local economy and environment. • Encourage and enforce high standards of environmental stewardship.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2015/16	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 2.1	Number of reported missed collections per 100,000 [Monthly Snapshot]	Aim to Minimise	October 2015	42	45	45	✓	↓	Dipti Patel	Place Scrutiny
CP 2.2	% acceptable standard of cleanliness: litter [Cumulative]	Aim to Maximise	October 2015	98%	90%	90%	✓	↓	Dipti Patel	Place Scrutiny
CP 2.3	Percentage of household waste sent for reuse, recycling and composting [Cumulative]	Aim to Maximise	October 2015	51.49%	54.00%	54.00%	⚠	↑	Dipti Patel	Place Scrutiny









Priority • Promote healthy and active lifestyles for all. • Work with the public and private rented sectors to provide good quality housing. • Enable the planning and development of quality, affordable housing.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2015/16	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 3.1	Proportion of older people 65 and over who were still at home 91 days after discharge from hospital to rehab/rehab [Cumulative]	Aim to Maximise	October 2015	82.8%	86%	86%	⚠	↑	Sharon Houlden	People Scrutiny
CP 3.2	Delayed transfers of care from hospital (social care) [Cumulative]	Aim to Minimise	October 2015	6	14	24	✓	↑	Sharon Houlden	People Scrutiny
CP 3.3	Number of attendances at council run or affiliated arts and sports events and facilities [Cumulative]	Aim to Maximise	October 2015	2,157,314	2,000,250	3,429,000	✓	↓	Nick Harris	Place Scrutiny
CP 3.4	Public Health Responsibility Deal [Cumulative]	Aim to Maximise	October 2015	15	23	40	⚠	↓	James Williams	People Scrutiny
CP 3.5	Number of people successfully completing 4 week stop smoking course [Cumulative]	Aim to Maximise	October 2015	518	650	1,300	⚠	↓	Liesel Park	People Scrutiny
CP 3.6	Take up of the NHS Health Check programme - by those eligible [Cumulative]	Aim to Maximise	October 2015	4,582	3,038	5,673	✓	↑	Margaret Gray	People Scrutiny
CP 3.7	Number of new affordable homes acquired	Aim to Maximise	October 2015	0	0	70	✓	▬	Sharon Houlden	People Scrutiny

Priority • Ensure residents have access to high quality education to enable them to be lifelong learners and have fulfilling employment. • Improve the life chances of our residents, especially our vulnerable children & adults, by working to reduce inequalities and social deprivation across our communities. • Ensure the town is 'open for businesses' and that new, developing and existing enterprise is nurtured and support. • Ensure continued regeneration of the town through a culture led agenda.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2015/16	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 4.1	Proportion of appropriate people using social care who receive direct payments [Monthly Snapshot]	Aim to Maximise	October 2015	35.6%	21%	21%			Sharon Houlden	People Scrutiny
CP 4.2	Proportion of adults with learning disabilities in paid employment [Monthly Snapshot]	Aim to Maximise	October 2015	11.6%	10%	10%			Sharon Houlden	People Scrutiny
CP 4.3	% of Council Tax for 2015/16 collected in year [Cumulative]	Aim to Maximise	October 2015	61.40%	61.40%	97.00%			Joe Chesterton	Policy & Resources Scrutiny
CP 4.4	% of Non-Domestic Rates for 2015/16 collected in year [Cumulative]	Aim to Maximise	October 2015	63.50%	63.50%	97.60%			Joe Chesterton	Policy & Resources Scrutiny
CP 4.5	Major planning applications determined in 13 weeks [Cumulative]	Aim to Maximise	October 2015	86.20%	79.00%	79.00%			Peter Geraghty	Place Scrutiny
CP 4.6	Minor planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	October 2015	89.31%	84.00%	84.00%			Peter Geraghty	Place Scrutiny
CP 4.7	Other planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	October 2015	95.66%	90.00%	90.00%			Peter Geraghty	Place Scrutiny
CP 4.8	Current Rent Arrears as % of rent due	Aim to Minimise	October 2015	1.47%	1.77%	1.77%			Sharon Houlden	Policy and Resources Scrutiny
CP 4.9	The % of children in good or outstanding Schools [Monthly Snapshot]	Aim to Maximise	October 2015	81.62%	75%	75%			Heather Tomlinson	People Scrutiny

Priority • Work with & listen to our communities & partners to achieve better outcomes for all • Enable communities to be self-sufficient & foster pride in the town • Promote & lead an entrepreneurial, creative & innovative approach to the development of our town

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2015/16	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 5.1	Number of volunteers hours delivered within cultural services [Cumulative]	Aim to Maximise	October 2015	9,076	9,000	12,000			Nick Harris	Place Scrutiny
CP 5.2	Govmetric Measurement of Satisfaction (3 Channels - Phones, Face 2 Face & Web) [Cumulative]	Aim to Maximise	October 2015	92.26%	80.00%	80.00%			Nick Corrigan	Policy & Resources Scrutiny
CP 5.3	Number of payments made online [Cumulative]	Aim to Maximise	October 2015	35,460	29,162	50,000			Joanna Ruffle	Policy & Resources Scrutiny
CP 5.4	Working days lost per FTE due to sickness - excluding school staff [Cumulative]	Aim to Minimise	October 2015	3.69	3.51	7.20			Joanna Ruffle	Policy & Resources Scrutiny

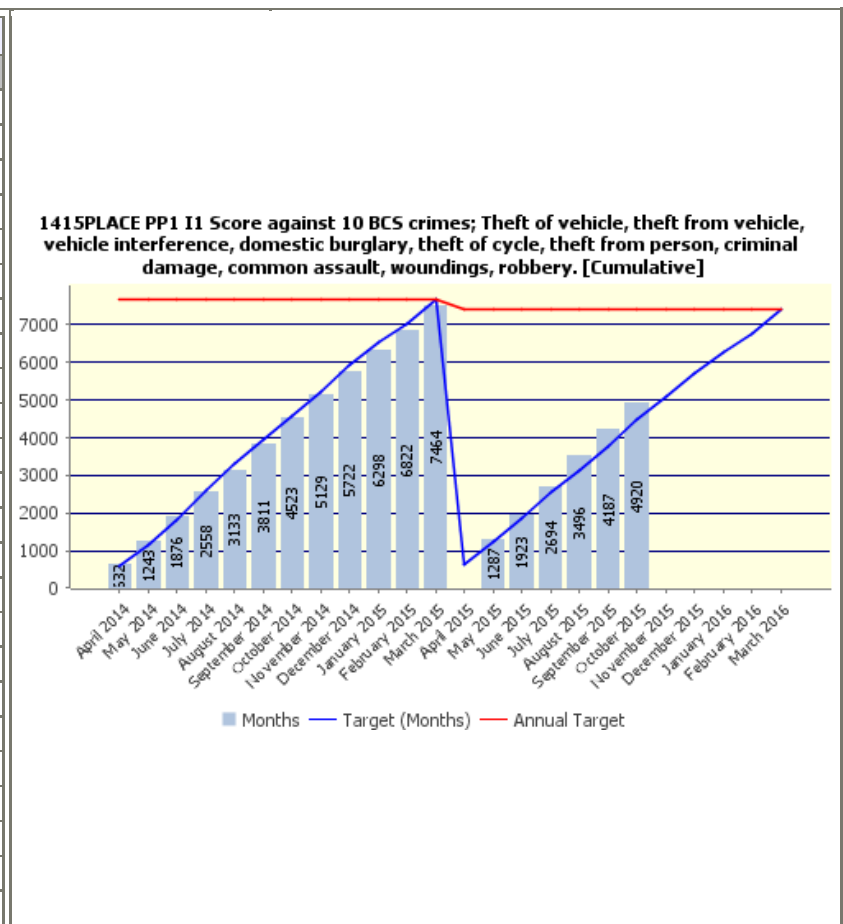
Section 3: Detail of indicators rated Red or Amber

Priority • Create a safe environment across the town for residents, workers and visitors. • Work with Essex Police and other partners to tackle crime. • Look after and safeguard our children and vulnerable adults.

Expected Outcome: At risk of missing target 2

CP 1.1	Score against 10 BCS crimes; Theft of vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, woundings, robbery. [Cumulative]			<p>October 2015 result</p> <p>4478 4456 0 4920 10000</p>
Expected Outcome		Format	Aim to Minimise	
Managed By	Dipti Patel			
Year Introduced	2007			

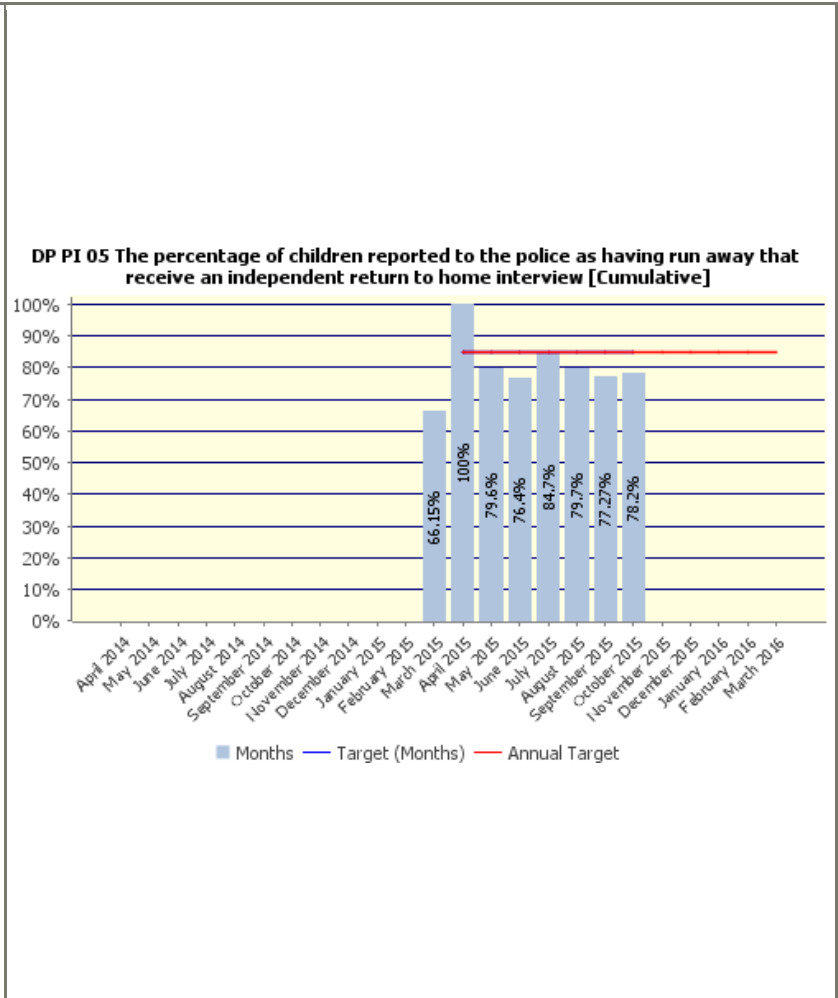
Date Range 1		
	Value	Target
April 2014	632	570
May 2014	1243	1149
June 2014	1876	1821
July 2014	2558	2602
August 2014	3133	3301
September 2014	3811	3942
October 2014	4523	4552
November 2014	5129	5201
December 2014	5722	5926
January 2015	6298	6531
February 2015	6822	7006
March 2015	7464	7629
April 2015	N/A	626
May 2015	1287	1231
June 2015	1923	1857
July 2015	2694	2532
August 2015	3496	3102
September 2015	4187	3773
October 2015	4920	4478
November 2015		5078
December 2015		5665
January 2016		6235
February 2016		6754
March 2016		7389



Southend Community Safety Partnership continues to monitor closely the current performance on crime figures. The majority of the increase in reported crime is within the category ‘violence without injury’ – typically common assault, harassment and threat offences. A large proportion of these offences have been reported following domestic abuse incidents, which is encouraging as we know that this is traditionally a crime type that is under-reported. Also within this crime category is a change in national crime recording rules which means that Malicious Communications is now recorded as a crime. About 70 such offences have been recorded this year that would not have been recorded last year. The CSP has commissioned a detailed crime strategic intelligence assessment for the Borough, which should provide a broader picture and assist in addressing the priorities for crime and disorder over the coming year.

CP 1.3	The percentage of children reported to the police as having run away that receive an independent return to home interview [Cumulative]			<p>October 2015 result</p>
Expected Outcome		Format	Aim to Maximise	
Managed By	John O'Loughlin			
Year Introduced	2013			

Date Range 1		
	Value	Target
April 2014		
May 2014		
June 2014		
July 2014		
August 2014		
September 2014		
October 2014		
November 2014		
December 2014		
January 2015		
February 2015		
March 2015	66.15%	
April 2015	100%	85%
May 2015	79.6%	85%
June 2015	76.4%	85%
July 2015	84.7%	85%
August 2015	79.7%	85%
September 2015	77.27%	85%
October 2015	78.2%	85%
November 2015		
December 2015		
January 2016		
February 2016		
March 2016		



From 1st April to 31st October 2015, 101 missing children returned to home. 22 of these have not been seen, so 79 have been seen (78.2%).

Of the 22 children who have not been interviewed, 12 children have never been seen and 10 have had unsuccessful visits.

Reasons for the 12 never seen;

- 2 are out of borough,
- 1 is open to Essex and now in custody,
- 3 we received the found reports only recently from the police, and,
- 6 were found in October and due to be visited.

Reasons for the 10 unsuccessful visits.

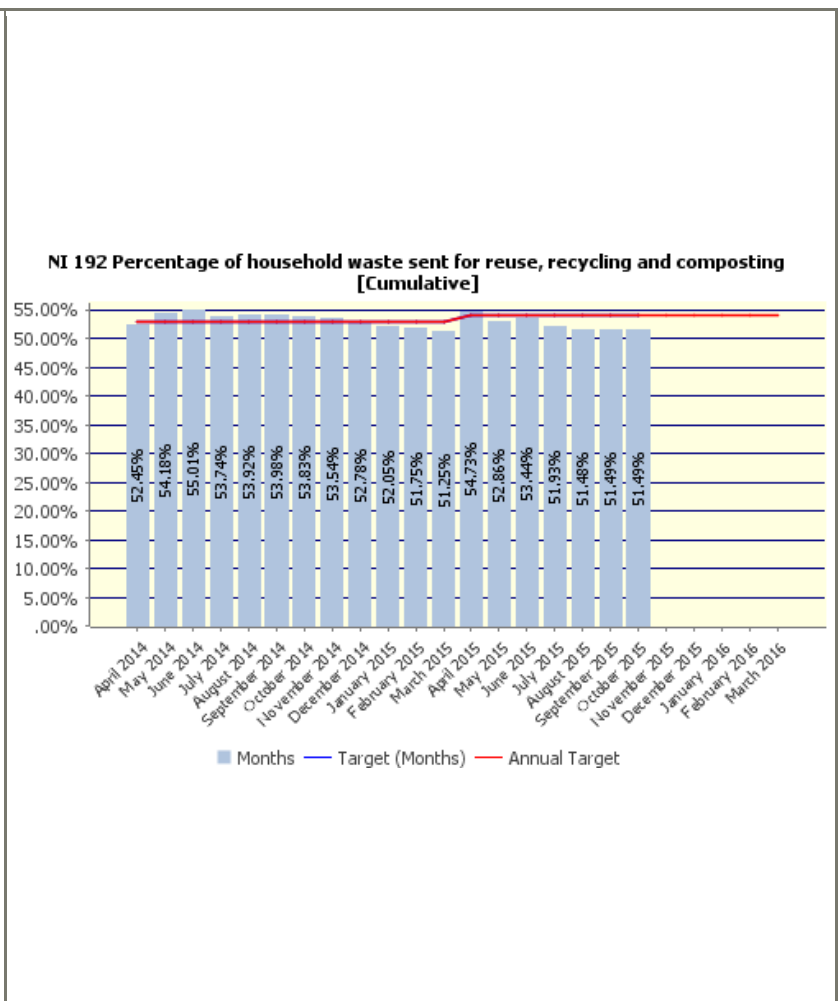
- 6 went missing once and had no response to multiple contact attempts.
- 1 child went missing twice and is due to be seen by Essex SC.
- 1 child went missing once and is LAC.
- 1 child went missing once and refused a visit.
- 1 Essex LAC child went missing 6 times and refused all visits.

Priority • Promote the use of green technology and initiatives to benefit the local economy and environment. • Encourage and enforce high standards of environmental stewardship.

Expected Outcome: Some slippage against target 1

CP 2.3	Percentage of household waste sent for reuse, recycling and composting [Cumulative]			<p>October 2015 result</p> <p>51.30% 54.00% 100.00% 51.49%</p>
Expected Outcome		Format	Aim to Maximise	
Managed By	Dipti Patel			
Year Introduced	2008			

Date Range 1		
	Value	Target
April 2014	52.45%	53.00%
May 2014	54.18%	53.00%
June 2014	55.01%	53.00%
July 2014	53.74%	53.00%
August 2014	53.92%	53.00%
September 2014	53.98%	53.00%
October 2014	53.83%	53.00%
November 2014	53.54%	53.00%
December 2014	52.78%	53.00%
January 2015	52.05%	53.00%
February 2015	51.75%	53.00%
March 2015	51.25%	53.00%
April 2015	54.73%	54.00%
May 2015	52.86%	54.00%
June 2015	53.44%	54.00%
July 2015	51.93%	54.00%
August 2015	51.48%	54.00%
September 2015	51.49%	54.00%
October 2015	51.49%	54.00%
November 2015		
December 2015		
January 2016		
February 2016		
March 2016		



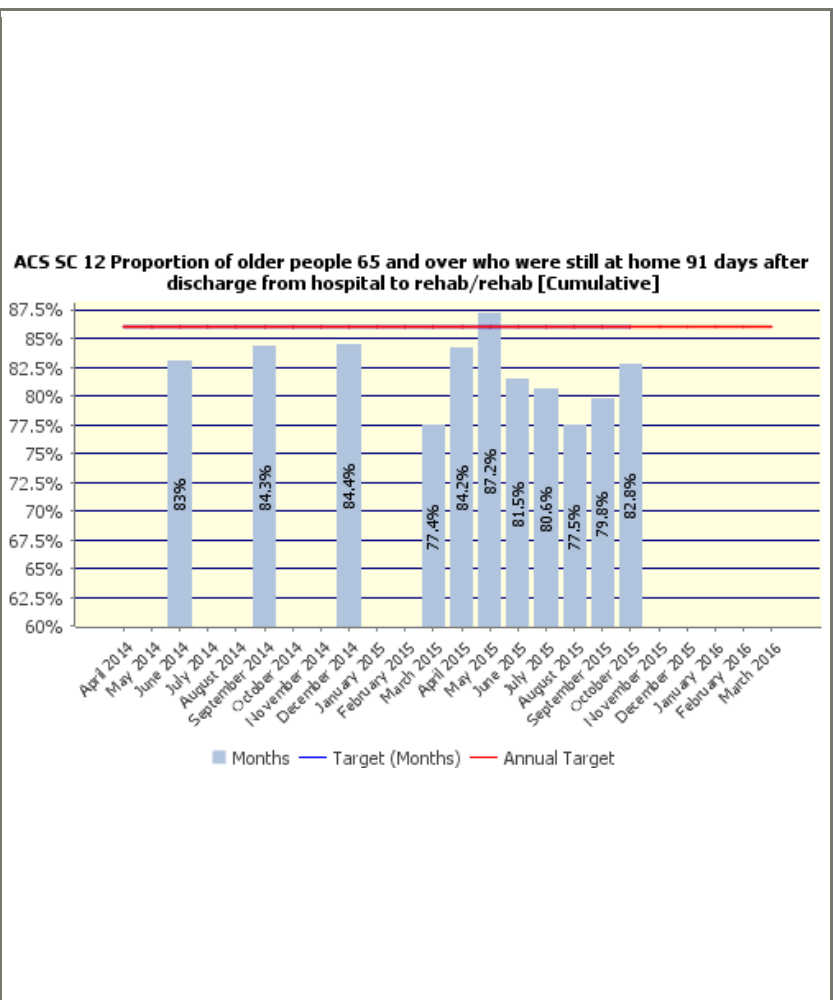
Over the past 18 months there has been a regional decline in recycling targets across all 12 Districts/Boroughs within Essex (average -2.6%). There has also been a general increase in total waste arising (average +3.1 %). Commissioning status at the partnerships Mechanical Biological Treatment Plant was also delayed meaning residual waste has not been processed to extract recycling which would have equated to a recycling increase of 3-4% to the 2015-16 figure; black bag waste has now commenced being taken into the MBT.

Priority • Promote healthy and active lifestyles for all. • Work with the public and private rented sectors to provide good quality housing. • Enable the planning and development of quality, affordable housing.


Expected Outcome: Some slippage against target 3

CP 3.1	Proportion of older people 65 and over who were still at home 91 days after discharge from hospital to rehab/rehab [Cumulative]			<p>October 2015 result</p> <p>81.7%</p> <p>84.3%</p> <p>60%</p> <p>82.8%</p> <p>95%</p>
Expected Outcome		Format	Aim to Maximise	
Managed By	Sharon Houlden			
Year Introduced				

Date Range 1		
	Value	Target
April 2014		86%
May 2014	N/A	86%
June 2014	83%	86%
July 2014	N/A	86%
August 2014	N/A	86%
September 2014	84.3%	86%
October 2014	N/A	86%
November 2014	N/A	86%
December 2014	84.4%	86%
January 2015	N/A	86%
February 2015	N/A	86%
March 2015	77.4%	86%
April 2015	84.2%	86%
May 2015	87.2%	86%
June 2015	81.5%	86%
July 2015	80.6%	86%
August 2015	77.5%	86%
September 2015	79.8%	86%
October 2015	82.8%	86%
November 2015		
December 2015		
January 2016		
February 2016		
March 2016		

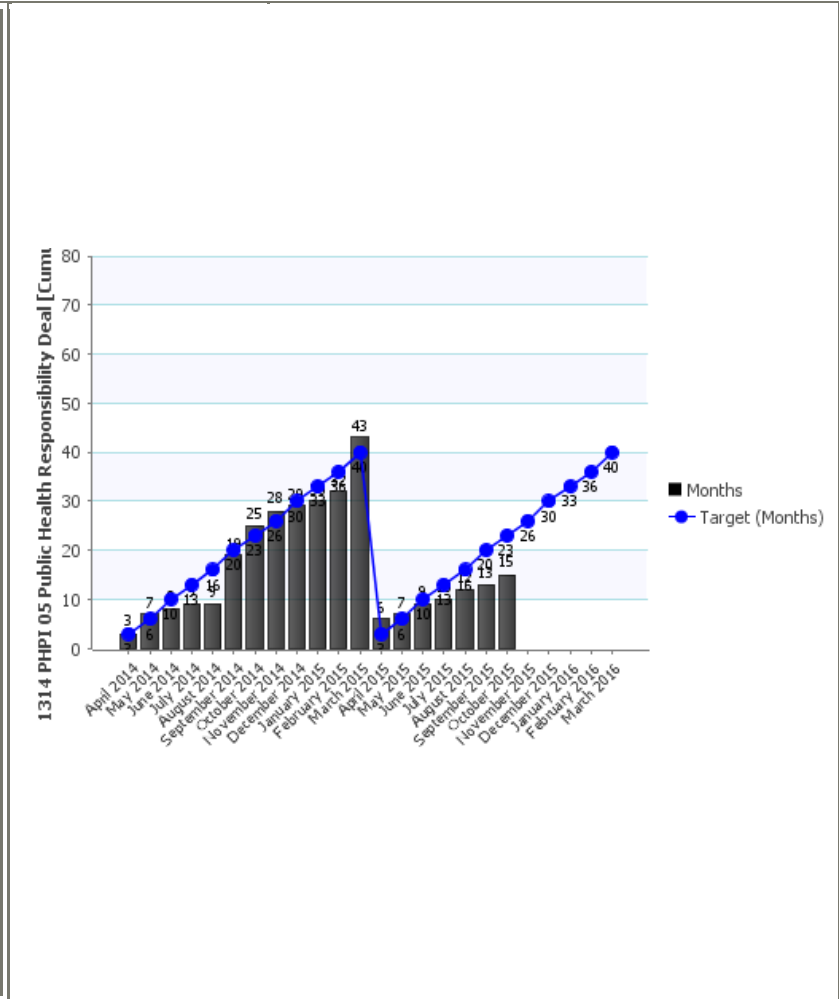


For October, 111 people from 134 were still at home after 3 months of starting reablement (82.8%). Year to date, 915 people started reablement, of which 753 (82.3%) were at home 3 months later.

CP 3.4	Public Health Responsibility Deal [Cumulative]		
Expected Outcome		Format	Aim to Maximise
Managed By	James Williams		
Year Introduced			




Date Range 1		
	Value	Target
April 2014	3	3
May 2014	7	6
June 2014	8	10
July 2014	9	13
August 2014	9	16
September 2014	19	20
October 2014	25	23
November 2014	28	26
December 2014	29	30
January 2015	30	33
February 2015	32	36
March 2015	43	40
April 2015	6	3
May 2015	7	6
June 2015	9	10
July 2015	10	13
August 2015	12	16
September 2015	13	20
October 2015	15	23
November 2015		26
December 2015		30
January 2016		33
February 2016		36
March 2016		40



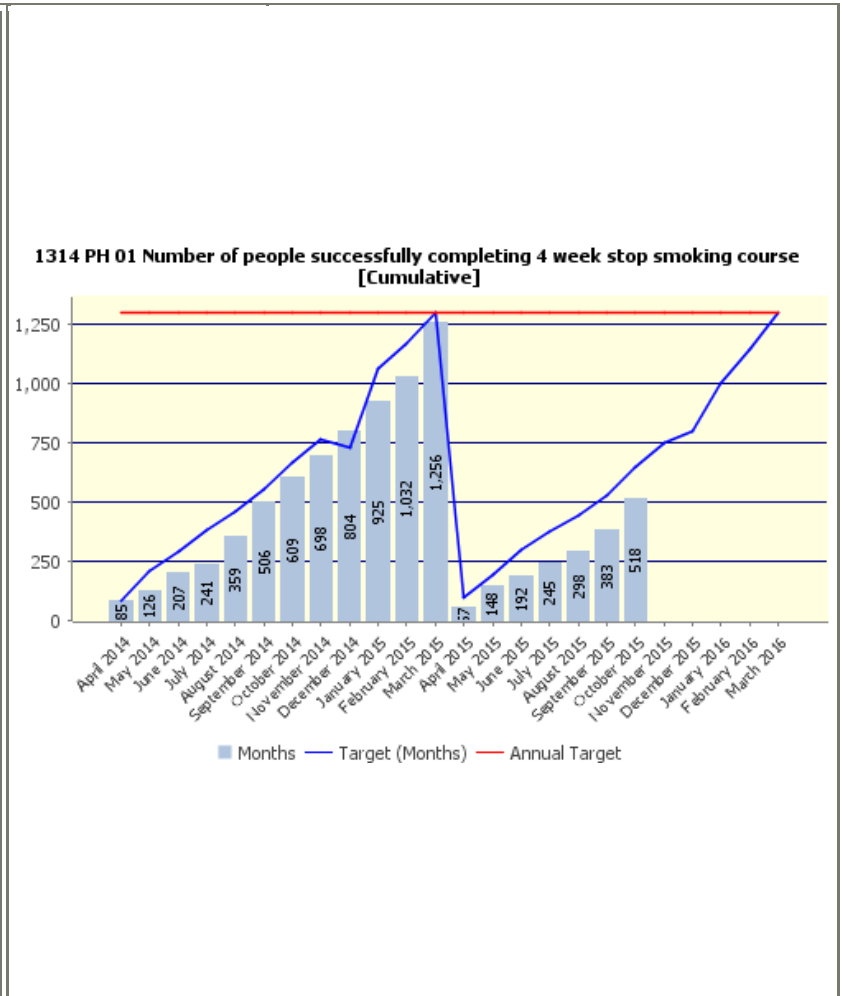
We have had 2 sign ups to the PHRD in October.

The Business Engagement Officer's induction programme is now complete and contact is being made with businesses through a variety of networks.

CP 3.5	Number of people successfully completing 4 week stop smoking course [Cumulative]		October 2015 result	
Expected Outcome		Format	Aim to Maximise	
Managed By	Liesel Park			
Year Introduced				



Date Range 1		
	Value	Target
April 2014	85	89
May 2014	126	208
June 2014	207	297
July 2014	241	383
August 2014	359	464
September 2014	506	558
October 2014	609	672
November 2014	698	769
December 2014	804	729
January 2015	925	1,068
February 2015	1,032	1,171
March 2015	1,256	1,300
April 2015	57	100
May 2015	148	200
June 2015	192	300
July 2015	245	380
August 2015	298	450
September 2015	383	530
October 2015	518	650
November 2015		750
December 2015		800
January 2016		1,000
February 2016		1,150
March 2016		1,300



Final quit figures for October are unlikely to complete until the end of December as Department of Health guidelines state successful quits can be registered up to 42 days after quit date is set.

In September the lung test campaign took place and over 1000 tests were undertaken. 25% of the people tested were smokers and were given information and signposted to stop smoking services.

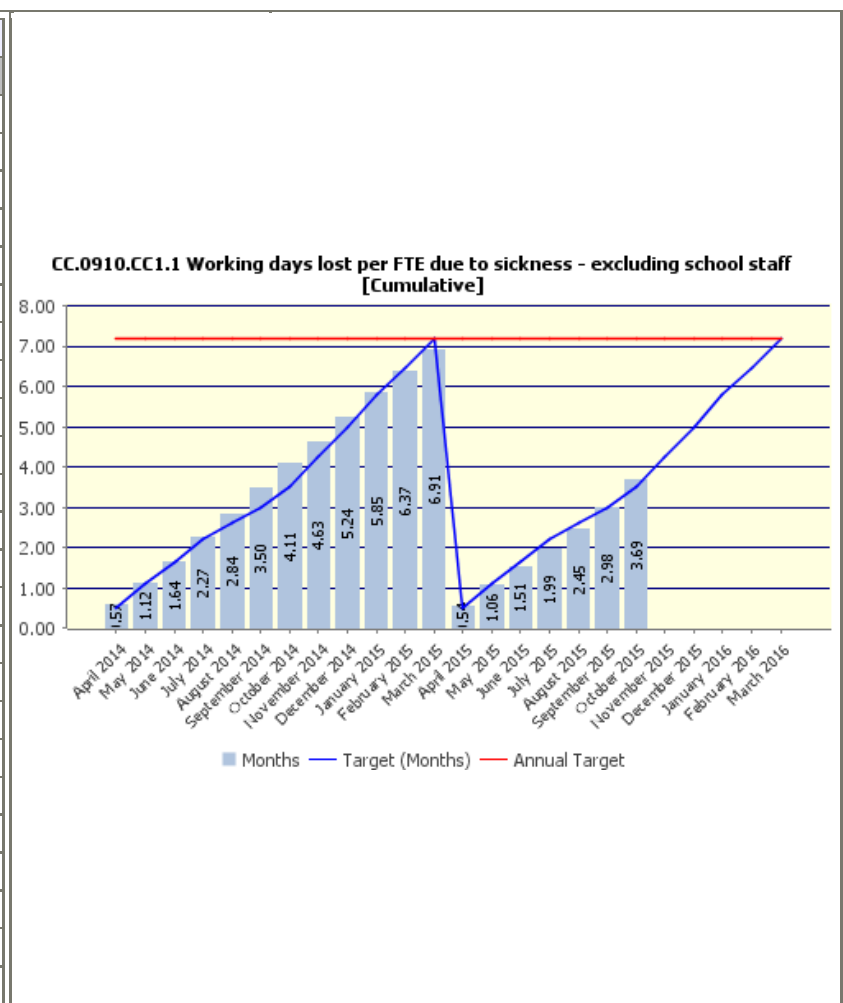
The national Stoptober road show campaign and media exposure commenced mid-September, with activities continuing throughout October around the borough.

Priority • Work with & listen to our communities & partners to achieve better outcomes for all • Enable communities to be self-sufficient & foster pride in the town • Promote & lead an entrepreneurial, creative & innovative approach to the development of our town

Expected Outcome: Some slippage against target 1

CP 5.4	Working days lost per FTE due to sickness - excluding school staff [Cumulative]			<p>October 2015 result</p> <p>3.69</p> <p>3.55</p> <p>0.00</p> <p>10.00</p> <p>3.69</p>
Expected Outcome		Format	Aim to Minimise	
Managed By	Joanna Ruffle			
Year Introduced	2009			

Date Range 1		
	Value	Target
April 2014	0.57	0.51
May 2014	1.12	1.10
June 2014	1.64	1.65
July 2014	2.27	2.21
August 2014	2.84	2.61
September 2014	3.50	3.01
October 2014	4.11	3.51
November 2014	4.63	4.25
December 2014	5.24	4.97
January 2015	5.85	5.80
February 2015	6.37	6.47
March 2015	6.91	7.20
April 2015	0.54	0.51
May 2015	1.06	1.10
June 2015	1.51	1.65
July 2015	1.99	2.21
August 2015	2.45	2.61
September 2015	2.98	3.01
October 2015	3.69	3.51
November 2015		4.25
December 2015		4.97
January 2016		5.80
February 2016		6.47
March 2016		7.20



This month's Corporate result has missed the in-month target, and the Corporate cumulative result is slightly above target. HR will continue to work with our Occupational Health provider to address absence trends and implement strategies to manage absence. The sickness absence action plan 2015/16 continues to be implemented so that additional preventative measures can continue to take effect.

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Revenue Budget Monitoring 2015/16

Period 7

**as at 31 October 2015
Portfolio Summary**

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1. Commentary

This report outlines the budget monitoring position for the General Fund and Housing Revenue Account for 2015/16, based on the views of the Directors and their Management Teams, in light of expenditure and income to 31 October 2015.

The starting point for the budget monitoring is the original budget as agreed by Council in February 2015. Therefore, the full cost budget is being monitored, including fully allocated Management, Administrative and Technical Services (MATS) and capital financing costs. As at the end of October, corporate savings of £35,000 have still to be allocated to service departments and this will be done in the coming months as the detailed allocations are finalised by directors.

2. Overall Budget Performance – General Fund

A variation to the overall Council budget of a £532,000 underspend is currently being forecast for the year-end. Within this position there is a projected overspend of £343,000 in Council departmental spending. This position reflects the budget pressures some services are reporting, offset by some significant one-off underspends as shown in the detail in section 3 on service variances. Without these one-off underspends, pressures would still exist in the Council base budget. The departmental position is then mainly offset by £875,000 in non-service areas.

General Fund Portfolio Forecast Comparison 2015/16 at 31 October 2015 - Period 7

Portfolio	Latest Budget 2015/16 £000	Projected Outturn 2015/16 £000	October Forecast Variance £000	September Forecast Variance £000
Health & Adult Social Care	41,763	42,221	458	478
Children & Learning	34,159	34,479	320	119
Leader	4,312	4,446	134	108
Enterprise, Tourism & Economic Development	14,166	13,889	(277)	(305)
Community & Organisational Development	2,852	2,624	(228)	(191)
Public Protection, Waste & Transport	25,588	25,538	(50)	(50)
Housing, Planning & Regulatory Services	13,001	12,987	(14)	26
Total Portfolio	135,841	136,184	343	185
Non-Service Areas	(9,749)	(10,574)	(875)	(606)
Net Expenditure / (Income)	126,092	125,610	(532)	(421)

Where Portfolios are forecasting an overspend by the end of the year, the relevant Director has been advised that appropriate action plans must be in place to address any projected overspend position so that a balanced budget is produced by the year end.

3. Service Variances (£185,000 forecast overspend)

The key variances are as shown in the following table:-

Portfolio	Unfavourable £(000)	Favourable £(000)	Net £(000)
<u>Health and Adult Social care</u>			
Additional income from court of protection		(34)	
Anticipated pressure on staffing vacancy factor	24		
People with a Learning Disability - Lower than estimated homecare and residential care placements		(539)	
People with Mental Health Needs - Higher than estimated residential care placements, direct payment packages and supported living	1,093		
Physical and Sensory Impairment - Higher than estimated residential care placements.	213		
Older People - Reduced residential care packages partly offset by higher than estimated homecare and direct payment packages		(293)	
Minor Variances		(6)	
	1,330	(872)	458
<u>Children & Learning</u>			
Connexions Service - income shortfall	10		
Legal charges for children in care - high case load	95		
Children's Placements -high cost children with disabilities	175		
Children's Placements - current cohort of LAC		(235)	
Additional spend on qualified social workers	285		
Internal Fostering underspend and in year savings on		(20)	
Agency spend on Independent Reviewing Officers	80		
Staffing synergies in Early Years teams		(20)	
School Access and Development new management		(20)	
Secure Youth Remand	25		
Agency cover for Educational Psychologist	5		
Home to School Education Transport		(50)	
Ongoing restructure of Early Help team		(10)	
Minor Variances			
	675	(355)	320
<u>Leader</u>			
Overtime and Agency cover for Business Support	23		
Overspend on cleaning costs and Civic Campus	50		
Treasury Management cost in relation to LED street lighting project	77		
Council Tax Court Costs raised		(100)	
Business Rates Court Costs raised	6		
Reduction in Property and Regeneration contract income	100		
Member Expenses		(14)	
Minor Variances		(8)	
	256	(122)	134

Portfolio (Cont.)			
<u>Enterprise, Tourism & Economic Development</u>			
Leisure contract saving		(320)	
Lower than expected Arts Grants	10		
Cliff lift maintenance	10		
Museums staffing	20		
Golf course income	50		
Allotment income		(20)	
Grounds maintenance staffing overspend	50		
Grounds maintenance income		(20)	
Economic development funded by grant		(40)	
High Street market income		(15)	
Advertising and marketing		(20)	
SMAC income and instructor recruitment issues	15		
Minor Variances	3		
	158	(435)	(277)
<u>Community Development</u>			
Bereavement Services Income		(175)	
Change to the Collection Fund Accounting Treatment of Discretionary Relief in the Voluntary Sector		(131)	
Additional overtime and agency costs in Benefits team	115		
Staff Vacancies in Customer Service team		(70)	
HR Overtime and Agency Costs	88		
Staff Vacancies in Information, Comms & Technology		(55)	
	203	(431)	(228)
<u>Public Protection, Waste & Transport</u>			
Car parking income		(100)	
Structural maintenance contractor costs	200		
Street works permit income		(150)	
	200	(250)	(50)
<u>Housing, Planning & Regulatory Services</u>			
Development control income		(50)	
Regulatory Services legal fees	10		
Animal Warden contractors	26		
	36	(50)	(14)
Total	2,858	(2,515)	343

4. Non Service Variances (£875,000 forecast underspend)

Financing Costs (£575K)

This provision is forecast to be underspent against budget at the year-end as; the principal repayment financing charges for 2015/16 are affected by the financing of the 2014/15 capital programme, as no borrowing was undertaken in that year (£101K); interest receivable on the HRA's internal borrowing is expected to be higher than estimated in the budget (£185K); and due to other additional investment income particularly in property (£289K).

Appropriations from Reserves (£300K)

There is forecast to be £300,000 appropriations from earmarked reserves at the year-end to meet in-year expenditure from the Adults Social Care reserve.

5. Appropriations to / from Earmarked Reserves

Net appropriations from Earmarked Reserves totalling £1,889,000 were agreed by Council when setting the 2015/16 budget in February 2015. The current outturn

position allows for further in-year net appropriations from reserves, totalling £2,540,840. Total net appropriations from/ (to) reserves for 2015/16 will therefore equal £4,429,840.

- £415,100 from the Business Transformation Reserve to enable the progression of various projects,
 - £257,900 of Social Work Training grants and the Practice Learning Fund,
 - £145,600 from the Adoption Reform grant reserve,
 - £1,401,090 from the Public Health Grant
 - (£275,350) to the Supporting People reserve
 - £293,000 from the Rough Sleeper Grant reserve
 - £3,500 from Committee Management reserve
 - £300,000 from the Adults Social Care reserve
- £2,540,840

Planned appropriations from Earmarked Reserves which will also be carried out later in the year for specific purposes are;

- £200,000 from the School Improvement Reserve
 - £100,000 from the Early Years Reserve
- £300,000

6. Revenue Contributions to Capital Outlay (RCCO)

The original budget for 2015/16 included planned revenue contributions for capital investments, via the use of Earmarked Reserves, of £3,090,000.

7. Performance against Budget savings targets for 2014/15

As part of setting the Council budget for 2015/16, a schedule of Departmental and Corporate savings was approved totalling £10.5 million. These are required to achieve a balanced budget.

A monthly exercise is in place to monitor the progress of the delivery of these savings.

The latest position is that the majority of savings reported on are on track for full delivery by the year end. Where savings are not being achieved then the relevant Directors are identifying alternative measures to achieve full savings as required.

A detailed breakdown, by RAG status, of the Departmental Savings is shown below:

	Red £000	Amber £000	Green £000	Original Savings Total £000	Projected Outturn £000	Forecast Variance £000
Department						
Corporate Services	35	665	767	1,467	1,403	(64)
People	0	1,935	4,530	6,465	6,360	(105)
Place	40	930	1,598	2,568	2,506	(62)
Total	75	3,530	6,895	10,500	10,269	(231)

Although the current forecast is showing a shortfall of £231,000 against the required savings total of £10.5 million, it is currently expected that the total savings will be

delivered in full as part of each Department's overall budget total by the end of the financial year either by finding alternative savings or ensuring amber and red savings are delivered in full.

8. Budget Virements

In line with the new financial procedure rules approved by Council on 23rd July, all virements over £50,000 between portfolio services or between pay and non-pay budgets are to be approved by Cabinet.

Below is a table showing the virements which fall within these parameters from 1st August 2015.

	DR £	CR £
Virements up to 31/07/2015	950	(950)
Virements over £50,000 in reported period	507	(507)
Virements over £50,000 in previous periods	169	(169)
Total in period virements over £50,000	1,626	(1,626)
Virements approved under delegated authority	799	(799)
Total virements	2,425	(2,425)

The virements for Cabinet approval this period are for;

- £134,550 Virement from Enterprise Tourism and Environmental Central Pool to Building Control as per the Business Support Restructure
- £55,000 Virement From Learning Difficulties to Older People transferring saving PE12 (Provider Services Manager Review) to the correct cost centre following implementation of the saving.
- £67,550 transferring the Barrister Fees budget from Children with Special Needs portfolio service to the Specialist Projects portfolio service within the Children and Learning Portfolio.
- £250,000 Virement from Learning Disabilities to Older People Residential Care.

9. Overall Budget Performance – Housing Revenue Account (HRA)

The HRA budget was approved by Council on 26th February 2015 and anticipated that £2,721,000 would be appropriated to earmarked reserves in 2015/16.

The closing HRA balance as at 31st March 2015 was £3,502,000.

The current forecast is projecting an overspend on capital financing charges of £185,000 because the interest payable on the HRA's internal borrowing is higher than estimated in the budget, and a pressure of £71,000 relating to the residential security patrol services at Victoria ward. There is also a projected higher than expected rental income of £300,000 and £30,000 fees and charges due to a lower number of void properties than estimated in the budget. It is proposed that the net underspend of £114,000 be transferred to the HRA Capital Investment Reserve, therefore leaving the main revenue reserve unchanged.

General Fund Forecast 2015/16
at 31 October 2015 - Period 7
Portfolio Holder Summary

Portfolio	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000
Health & Adult Social Care	73,613	(33,702)	39,911	1,852	41,763	42,221	458	22,669	22,840
Children & Learning	141,833	(108,356)	33,477	682	34,159	34,479	320	20,490	20,751
Leader	20,753	(16,655)	4,098	214	4,312	4,446	134	(114)	(955)
Enterprise, Tourism & Economic Development	18,953	(5,009)	13,944	222	14,166	13,889	(277)	8,495	8,195
Community & Organisational Development	116,541	(113,928)	2,613	239	2,852	2,624	(228)	1,824	1,713
Public Protection, Waste & Transport	37,593	(12,357)	25,236	352	25,588	25,538	(50)	13,407	12,983
Housing, Planning & Regulatory Services	15,186	(2,222)	12,964	37	13,001	12,987	(14)	7,565	7,579
Portfolio Net Expenditure	424,472	(292,229)	132,243	3,598	135,841	136,184	343	74,336	73,106
Reversal of Depreciation	(26,976)	6,994	(19,982)	(529)	(20,511)	(20,511)	0	(11,392)	(11,393)
Levies	550	0	550	0	550	550	0	297	291
Financing Costs	20,050	(3,988)	16,062	(48)	16,014	15,439	(575)	7,536	7,230
Contingency	4,825	0	4,825	(782)	4,043	4,093	0	2,236	0
Pensions Upfront Funding	(4,782)	0	(4,782)	0	(4,782)	(4,782)	0	0	0
Miscellaneous Income	0	0	0	0	0	0	0	0	351
Sub Total	(6,333)	3,006	(3,327)	(1,359)	(4,686)	(5,211)	(575)	(1,323)	(3,521)
Net Operating Expenditure	418,139	(289,223)	128,916	2,239	131,155	130,973	(232)	73,013	69,585
General Grants	0	(3,973)	(3,973)	0	(3,973)	(3,973)	0	(2,176)	(2,457)
Corporate Savings	(50)	0	(50)	0	(50)	(50)	0	0	0
Revenue Contribution to Capital	3,090	0	3,090	0	3,090	3,090	0	1,803	0
Contribution to / (from) Earmarked	(1,889)	0	(1,889)	(2,241)	(4,130)	(4,430)	(300)	(2,151)	(2,285)
Contribution to / (from) General Reserves	0	0	0	0	0	532	532	0	0
Net Expenditure / (Income)	419,290	(293,196)	126,094	(2)	126,092	126,142	0	70,489	64,843

Use of General Reserves					
Balance as at 1 April 2015	11,000		11,000	11,000	0
Use in Year	0	0	0	532	532
Balance as at 31 March 2016	11,000	0	11,000	11,532	532

**General Fund Forecast 2015/16
at 31 October 2015 - Period 7
Health and Adult Social Care
Portfolio Holder - Cllr J Moyies**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Adult Support Services and Management	498	(507)	(9)	22	13	13	0	(4)	11	15
b Commissioning Team	2,063	(2,062)	1	(21)	(20)	(54)	(34)	(21)	(64)	(43)
c Strategy & Development	1,660	(1,934)	(274)	204	(70)	(46)	24	(155)	(162)	(7)
d People with a Learning Disability	16,712	(1,734)	14,978	(247)	14,731	14,192	(539)	8,607	8,207	(400)
e People with Mental Health Needs	3,105	(165)	2,940	45	2,985	4,078	1,093	1,734	2,464	730
f Older People	31,999	(14,581)	17,418	625	18,043	17,750	(293)	9,649	9,474	(175)
g Other Community Services	3,226	(2,880)	346	(7)	339	333	(6)	1,125	1,097	(28)
h People with a Physical or Sensory Impairment	4,595	(552)	4,043	(10)	4,033	4,246	213	2,297	2,703	406
i Service Strategy & Regulation	328	(107)	221	0	221	221	0	105	107	2
j Drug and Alcohol Action Team	2,717	(2,548)	169	323	492	492	0	(136)	(129)	7
k Young Persons Drug and Alcohol Team	301	(263)	38	5	43	43	0	(34)	(33)	1
l Public Health	6,409	(6,369)	40	913	953	953	0	(498)	(835)	(337)
Total Net Budget for Portfolio	73,613	(33,702)	39,911	1,852	41,763	42,221	458	22,669	22,840	171

Transfer from earmarked reserves	1,325
Allocation from Contingency	296
In year virements	231
	1,852

**General Fund Forecast 2015/16
at 31 October 2015 - Period 7
Health and Adult Social Care
Portfolio Holder - Cllr J Moyies**

Forecast Outturn Variance	Year to Date Variance
a.	
b. Additional income from court of protection.	
c.	
d. Forecast underspend because of lower than estimated residential care placements, and direct payments.	Forecast underspend because of lower than estimated residential care placements, and direct payments.
e. Overspend as a result of higher than estimated residential care placements, direct payments and supported living.	Overspend as a result of higher than estimated residential care placements, direct payments and supported living.
f. Reduced residential care placements offset by higher homecare and direct payment packages. Because of the volatility of this budget, the forecast variance may suddenly change over the year.	Reduced residential care placements offset by higher homecare and direct payment packages.
g.	
h. Higher than estimated residential care placements and supported living.	Higher than estimated residential care placements and supported living.
i.	
j.	
k.	
l.	

**General Fund Forecast 2015/16
at 31 October 2015 - Period 7
Children and Learning
Portfolio Holder - Cllr A P Jones**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Childrens Commissioning	1,093	(558)	535	(34)	501	481	(20)	310	334	24
b Children with Special Needs	2,171	(777)	1,394	231	1,625	1,800	175	939	1,057	118
c Early Years Development and Child Care Partnership	11,089	(9,623)	1,466	(8)	1,458	1,438	(20)	576	562	(14)
d Children Fieldwork Services	4,887	0	4,887	128	5,015	5,300	285	2,928	3,118	190
e Children Fostering and Adoption	7,182	(208)	6,974	169	7,143	7,123	(20)	4,166	4,182	16
f Youth Service	1,813	(390)	1,423	(7)	1,416	1,426	10	781	806	25
g Age 14 to 19 Learning and Development	0	0	0	0	0	0	0	0	1	1
h Other Education	577	(524)	53	0	53	53	0	70	50	(20)
i Schools Retained Budgets	0	0	0	0	0	0	0	0	0	0
j Private Voluntary Independent	4,465	(160)	4,305	0	4,305	4,070	(235)	2,511	2,374	(137)
k Schools Delegated Budgets	71,093	(71,093)	0	0	0	0	0	969	929	(40)
l Children Specialist Commissioning	1,201	(59)	1,142	76	1,218	1,298	80	716	767	51
m Children Specialist Projects	219	(216)	3	65	68	163	95	28	102	74
n School Support and Preventative Services	32,969	(23,616)	9,353	62	9,415	9,360	(55)	5,298	5,309	11
o Youth Offending Service	3,074	(1,132)	1,942	0	1,942	1,967	25	1,198	1,160	(38)
Total Net Budget for Portfolio	141,833	(108,356)	33,477	682	34,159	34,479	320	20,490	20,751	261

Virements

£000

Transfer from earmarked reserves
Allocation from Contingency
In year virements

374
151
157

682

**General Fund Forecast 2015/16
at 31 October 2015 - Period 7
Children and Learning
Portfolio Holder - Cllr A P Jones**

Forecast Outturn Variance	Year to Date Variance
a. Probable underspend on the School Admissions service with changing management arrangements.	
b. Current cohort includes 3 high cost LDD placements, Direct Payments also overspent.	
c. Some underspend on staffing due to synergies with 'A Better Start' project will offset the pressure in 2015/16	Children's Centre savings not yet enacted, plans are progressing, but this leaves a Cost pressure of £100K which will be contained by drawing down on reserves earmarked for this purpose.
d. Overspend due to cost of Social Workers in frontline child protection roles in Care Management and First Contact teams.	
e. Forecast for current cohort of fostering places, previously indicated a £200K underspend, but there has been an increase of 14 fostering placements in Oct (including 4 sibling groups). In addition 3 new internal foster carers have been recruited as part of longer term strategy to reduce external placements.	
f. Projected shortfall on traded service income and staffing restructure as service adapts to meet current year savings target.	
g.	
h.	
i.	
j. Current cohort of PVI placements is forecast to underspend but this budget remains volatile and susceptible to sudden changes in demand from high cost placements such as secure accommodation placements.	
k.	
l. Agency spending on Independent Reviewing Officers.	
m. Overspend due to costs of legal representation in child protection cases.	
n. Home to School Transport forecast indicates an underspend in line with last year following review of procedures and contracts. £5k Overspend due to high cost Ed Pysch agency worker – post has now been recruited to. SEN and SEND grants will continue to be used to support the work required following the ECHP reforms. On-going restructure of the Child and Family Early Intervention Service	

should result in savings targets for 2015/16 being surpassed - £10k under.

-
- o. 5 Young people currently in remand so costs are likely to exceed the grant and reserves available by. £50k. Vacant post in the Youth Offending Service offsets this overspend.
-

General Fund Forecast 2015/16
at 31 October 2015 - Period 7
Leader
Portfolio Holder - Cllr R Woodley

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000	
a	Accounts Payable	194	(154)	40	0	40	40	0	27	19	(8)
b	Accounts Receivable	274	(282)	(8)	0	(8)	(12)	(4)	(3)	(12)	(9)
c	Accountancy	2,616	(2,834)	(218)	0	(218)	(218)	0	(116)	(167)	(51)
d	Asset Management	429	(428)	1	15	16	16	0	16	2	(14)
e	Internal Audit & Corporate Fraud	855	(907)	(52)	0	(52)	(52)	0	(29)	(43)	(14)
f	Buildings Management	2,843	(2,873)	(30)	(36)	(66)	(16)	50	179	206	27
g	Administration & Support	549	(550)	(1)	0	(1)	(1)	0	0	(30)	(30)
h	Community Centres and Club 60	63	(1)	62	0	62	62	0	43	32	(11)
i	Corporate and Industrial Estates	921	(2,350)	(1,429)	103	(1,326)	(1,326)	0	(1,173)	(1,174)	(1)
j	Corporate and Non Distributable Costs	3,354	(172)	3,182	(193)	2,989	3,066	77	(1,045)	(1,466)	(421)
k	Corporate Subscriptions	73	0	73	0	73	73	0	43	32	(11)
l	Council Tax Admin	1,413	(471)	942	50	992	892	(100)	585	387	(198)
m	Emergency Planning	102	0	102	0	102	98	(4)	60	57	(3)
n	Democratic Services Support	458	0	458	3	461	452	(9)	271	258	(13)
o	Media And Communication	0	0	0	0	0	0	0	0	0	0
p	Member Expenses	732	0	732	0	732	718	(14)	427	410	(17)
q	Department of Corporate Services	1,053	(1,053)	0	10	10	33	23	13	40	27
r	Elections and Electoral Registration	394	0	394	25	419	429	10	267	286	19
s	Strategy & Performance	895	(966)	(71)	9	(62)	(62)	0	(45)	(69)	(24)
t	Programme Office	340	(341)	(1)	0	(1)	(6)	(5)	0	(12)	(12)
u	Information and Governance	0	0	0	0	0	0	0	0	0	0
v	Insurance	195	(241)	(46)	0	(46)	(46)	0	35	30	(5)
w	Local Land Charges	255	(319)	(64)	1	(63)	(63)	0	(13)	(40)	(27)
x	Legal Services	1,105	(1,131)	(26)	15	(11)	(11)	0	1	(6)	(7)
y	Non Domestic Rates Collection	360	(302)	58	0	58	68	10	37	42	5
z	Payroll	0	0	0	0	0	0	0	0	0	0
aa	Corporate Procurement	705	(705)	0	82	82	82	0	59	12	(47)
ab	Property Management & Maintenance	575	(575)	0	130	130	230	100	247	251	4
Total Net Budget for Portfolio	20,753	(16,655)	4,098	214	4,312	4,446	134	(114)	(955)	(841)	

**General Fund Forecast 2015/16
at 31 October 2015 - Period 7
Leader
Portfolio Holder - Cllr R Woodley**

Virements	£000
Transfer from earmarked reserves	143
Allocation from Contingency	101
In year virements	(30)
	214

Forecast Outturn Variance	Year to Date Variance
a.	
b. Forecast an underspend on third party payment budget	
c.	Underspend due to staff vacancies. More income has been raised than profiled to date in the budget
d.	An underspend on professional fees may be offset by further valuation fees
e.	Staff vacancies are only partially offsetting Contractor costs. Higher income than the profiled budget is resulting in a year to date underspend
f. Cleaning costs are expected to exceed budget by the end of the year	An overspend on Electricity costs is being offset by an underspend on the costs of Gas. The overspend on Cleaning costs is being partially offset by an underspend on Furniture and Employee costs
g.	Vacancies and vacant hours
h.	
i.	
j. One-off Treasury Management Fees	Current underspend on Salary costs, Pension Backfunding and External Inspections. Due to the ad-hoc and high value nature of expenditure for Corporate Initiatives and Pension Backfunding, it is not possible to accurately profile the budget
k.	Year to date underspend on Corporate Subscriptions
l. More court costs relating to Council Tax have been raised to date than anticipated in the budget	More court costs relating to Council Tax have been raised than anticipated although this is likely to result in a high provision for Bad Debt at the end of the year. The higher income is offsetting a pressure on Council Tax employee costs due to agency staffing

Forecast Outturn Variance	Year to Date Variance
m. Expected underspend on stand-by pay as it is only being paid to one member of staff	
n. Expected underspend on the Members' scrutiny budget	Lower than budgeted national insurance & transport expenses and a general underspend across Supplies and Services
o.	
p. Based on an analysis of expenditure in previous years, there is expected to be an underspend on the budget for conferences and hospitality	Current underspend on Members' national insurance, hospitality and conference budgets
q. Final employee settlement payment following long term sickness, overtime and agency expenditure for P.A support and costs associated with the staff induction video.	Employee costs, staff induction video, advertising audit and training are all contributing to a budget overspend
r. Costs of Agency Staff	Pressure on employees' budget due to agency costs and higher than anticipated printing costs
s.	A current underspend on employee budget in the PEC team is being partially offset by Agency costs. There is an underspend across Supplies and Services compared to the profiled budgets
t. Underspend on employee costs	An underspend in salary budgets due to vacant hours is being partially offset by agency costs in the Programme Office. Printing costs have reduced since the completion of the New Ways of Working project
u.	
v.	
w.	Income is currently exceeding the profiled budget but due to the unpredictable nature of the income/expenditure it may level out by year-end
x.	
y. Less court costs relating to Business Rates have been raised to date than anticipated in the budget	
z.	
aa.	
ab. Income shortfall due to the termination of a contract with Seevic.	

Forecast Outturn Variance

Year to Date Variance

**General Fund Forecast 2015/16
at 31 October 2015 - Period 7
Enterprise, Tourism & Economic Development
Portfolio Holder - Cllr G Longley**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Arts Development	516	(205)	311	3	314	324	10	155	190	35
b Amenitv Services Organisation	3,005	(2,389)	616	32	648	678	30	433	522	89
c Economic Development	483	(112)	371	90	461	421	(40)	295	77	(218)
d Culture Management	135	(6)	129	0	129	129	0	76	79	3
e Library Service	3,509	(387)	3,122	20	3,142	3,142	0	1,954	2,030	76
f Museums And Art Gallery	1,168	(92)	1,076	47	1,123	1,153	30	695	704	9
g Parks And Amenities Management	4,458	(663)	3,795	(28)	3,767	3,797	30	2,123	2,047	(76)
h Climate Change	218	0	218	0	218	218	0	127	128	1
i Resort Services Pier and Foreshore and Southend Marine Activity Centre	3,130	(947)	2,183	14	2,197	2,212	15	1,305	1,329	24
i Sports Development	277	(134)	143	30	173	173	0	93	106	13
k Sport and Leisure Facilities	836	0	836	0	836	516	(320)	488	312	(176)
l Southend Theatres	582	(16)	566	0	566	566	0	375	330	(45)
m Support to Mayor	211	0	211	1	212	215	3	130	124	(6)
n Town Centre	124	(48)	76	13	89	74	(15)	75	79	4
o Tourism	301	(10)	291	0	291	271	(20)	171	138	(33)
Total Net Budget for Portfolio	18,953	(5,009)	13,944	222	14,166	13,889	(277)	8,495	8,195	(300)

Transfer from earmarked reserves	32
Allocation from Contingency	26
In year virements	164
	<u>222</u>

**General Fund Forecast 2015/16
at 31 October 2015 - Period 7
Enterprise, Tourism & Economic Development
Portfolio Holder - Cllr G Longley**

Forecast Outturn Variance	Year to date Variance
a. Focal Point Gallery grant less than anticipated.	Exhibition expenditure.
b. Additional employee costs within the service.	Staff costs greater in the summer season. Inventory purchased in bulk.
c. Some service functions are being funded by grant this year leaving an underspend within the section.	Grant funding received in advance of project commencement.
d.	
e.	Spend on relief staff higher in the summer season, and IT costs incurred earlier than anticipated.
f. Peak Relief staff and annual servicing of the Cliff Lift.	
g. Income shortfall due to a decline in footfall at the golf course	Grant funding for the Belfair's Woodland Centre project to be spent and a current underspend on third party payments.
h.	
i. Spend on SMAC staffing compounded with a shortfall in SMAC income	Spend on SMAC staffing compounded with a shortfall in SMAC income
j.	
k. Saving achieved from the new Leisure Management Contract.	Saving achieved from the new Leisure Management Contract.
l.	
m. Porters has a pressure on the electricity budget due to outstanding invoices for last year	
n. Market income expected to be greater than target.	
o. Full budget not committed for the year.	Full budget not committed for the year.

**General Fund Forecast 2015/16
at 31 October 2015 - Period 7
Community & Organisational Development
Portfolio Holder - Cllr I Gilbert**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Closed Circuit Television	403	(18)	385	92	477	477	0	273	289	16
b Cemeteries and Crematorium	1,437	(2,044)	(607)	25	(582)	(757)	(175)	(294)	(487)	(193)
c Community Safety	356	(41)	315	(93)	222	222	0	124	98	(26)
d Customer Services Centre	1,922	(1,968)	(46)	88	42	(28)	(70)	29	(63)	(92)
e Council Tax Benefit	0	0	0	0	0	0	0	0	(32)	(32)
f Dial A Ride	103	(17)	86	(1)	85	85	0	49	48	(1)
Housing Benefit and Council Tax Benefit Admin	2,830	(1,285)	1,545	(300)	1,245	1,360	115	712	841	129
g Rent Benefit Payments	98,947	(99,050)	(103)	300	197	197	0	115	282	167
i Partnership Team	327	0	327	10	337	337	0	200	169	(31)
j Registration of Births Deaths and Marriages	470	(323)	147	1	148	148	0	87	66	(21)
k Support To Voluntary Sector	913	0	913	0	913	782	(131)	459	452	(7)
l Human Resources	1,936	(1,946)	(10)	39	29	117	88	223	302	79
m Information Comms & Technology	5,064	(5,450)	(386)	61	(325)	(380)	(55)	(209)	(283)	(74)
n People & Organisational Development	449	(455)	(6)	11	5	5	0	7	9	2
o Transport Management	209	(209)	0	29	29	29	0	17	(2)	(19)
p Tickfield Training Centre	366	(349)	17	4	21	21	0	27	27	0
q Vehicle Fleet	809	(773)	36	(27)	9	9	0	5	(3)	(8)
Total Net Budget for Portfolio	116,541	(113,928)	2,613	239	2,852	2,624	(228)	1,824	1,713	(111)

Virements

£000

Transfer from earmarked reserves	190
Allocation from Contingency	118
In year virements	(69)
	<u>239</u>

**General Fund Forecast 2015/16
at 31 October 2015 - Period 7
Community & Organisational Development
Portfolio Holder - Cllr I Gilbert**

Forecast Outturn Variance	Year to Date Variance
a.	
b. Income for burials and cremations is expected to exceed budget	Net income for burials and cremations is exceeding the profiled budget
c.	
d. In year vacancies	Staff vacancies
e.	Overpayments repaid relating to prior years
f.	
g. Pressure on employees' budget due to over-time and agency costs. ICT maintenance support costs higher than budget	Pressure on Agency and overtime budgets plus ICT support.
h.	Monitored position at Period 7
i.	The supplies and services budget is not currently being spent in line with the profiling
j.	Income is currently exceeding expectation however this is expected to come in line with budget by year-end due to less demand in the winter period
k. There is an expected underspend in the Voluntary Sector premises costs due to a change in the accounting treatment of business rates. Additionally there should be a saving on employee budgets due to a member of staff now working part-time	
l. Staff have joined the pension scheme since the budget was set. Agency costs are adding to the forecast overspend and the Vacancy Factor is not currently being met	Higher than budgeted income is exceeding the profiled budget which is helping to offset the overspend on pension, agency and vacancy factor costs
m. Vacancies	Staffing vacancies and higher than profiled income are offsetting an overspend on Consultancy Services
n.	
o.	Vacancies are being offset by higher than profiled transport costs and lower than expected income for the time of year
p.	
q.	

**General Fund Forecast 2015/16
at 31 October 2015 - Period 7
Public Protection, Waste & Transport
Portfolio Holder - Cllr M Terry**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Bridges and Structural Engineering	392	0	392	0	392	392	0	229	210	(19)
b Concessionary Fares	3,489	0	3,489	0	3,489	3,489	0	1,754	1,673	(81)
c Decriminalised Parking	1,965	(1,601)	364	50	414	414	0	198	101	(97)
d Enterprise Tourism and Environment Central Pool	1,858	(1,925)	(67)	(135)	(202)	(202)	0	(103)	(72)	31
e Flood and Sea Defence	874	(63)	811	0	811	811	0	478	338	(140)
f Highways Maintenance	10,296	(2,232)	8,064	174	8,238	8,288	50	4,712	4,895	183
g Car Parking Management	1,437	(5,647)	(4,210)	(5)	(4,215)	(4,315)	(100)	(2,754)	(2,818)	(64)
h Passenger Transport	389	(61)	328	9	337	337	0	201	200	(1)
i Public Conveniences	661	0	661	89	750	750	0	347	371	24
j Road Safety and School Crossing	365	(60)	305	0	305	305	0	154	165	11
k Regional And Local Town Plan	1,669	(752)	917	0	917	917	0	600	496	(104)
l Traffic and Parking Management	786	(5)	781	(3)	778	778	0	462	400	(62)
m Waste Collection	3,860	0	3,860	40	3,900	3,900	0	2,383	2,798	415
n Waste Disposal	4,019	0	4,019	96	4,115	4,115	0	2,394	1,877	(517)
o Environmental Care	652	(4)	648	0	648	648	0	380	377	(3)
p Civic Amenity Sites	654	0	654	14	668	668	0	387	364	(23)
q Waste Management	2,034	0	2,034	0	2,034	2,034	0	236	287	51
r Cleansing	2,193	(7)	2,186	23	2,209	2,209	0	1,349	1,321	(28)
Total Net Budget for Portfolio	37,593	(12,357)	25,236	352	25,588	25,538	(50)	13,407	12,983	(424)

Virements

Transfer from earmarked reserves
Allocation from Contingency
In year virements

£000

50
141
161

352

**General Fund Forecast 2015/16
at 31 October 2015 - Period 7
Public Protection, Waste & Transport
Portfolio Holder - Cllr M Terry**

Forecast Outturn Variance	Year to Date Variance
a.	
b.	
c.	
d.	
e.	Contractor costs to be incurred later in the year.
f. Contractor overspend is being partially offset by streetwork permit income.	Contractor overspend is being partially offset by streetwork permit income.
g. Car park income is exceeding expectations.	Car park income is exceeding expectations.
h.	
i.	
j.	
k.	Grant received in advance for the Local Sustainable Transport Fund.
l.	Changes in the Essex Safety Camera Partnership.
m.	Savings for new contract to be reprofiled into the 2 nd half of the year
n.	Penalty costs received from contractor due to not achieving contracted recycling rates.
o.	
p.	
q.	
r.	

**General Fund Forecast 2015/16
at 31 October 2015 - Period 7
Housing, Planning & Regulatory Services
Portfolio Holder - Cllr D Norman**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Building Control	593	(389)	204	135	339	339	0	169	149	(20)
b Development Control	1,022	(509)	513	0	513	463	(50)	323	247	(76)
c Regulatory Business	661	(11)	650	121	771	781	10	437	436	(1)
d Regulatory Licensing	632	(474)	158	20	178	204	26	(36)	26	62
e Regulatory Management	239	0	239	(155)	84	84	0	48	4	(44)
f Regulatory Protection	335	(62)	273	46	319	319	0	162	156	(6)
g Strategic Planning	398	0	398	0	398	398	0	278	261	(17)
h Strategy & Planning for Housing	218	0	218	(218)	0	0	0	116	126	10
i Private Sector Housing	5,866	(338)	5,528	79	5,607	5,607	0	3,270	3,268	(2)
j Housing Needs & Homelessness	1,449	(439)	1,010	289	1,299	1,299	0	760	823	63
k Supporting People	3,773	0	3,773	(280)	3,493	3,493	0	2,038	2,010	(28)
l Queensway Regeneration Project	0	0	0	0	0	0	0	0	73	73
Total Net Budget for Portfolio	15,186	(2,222)	12,964	37	13,001	12,987	(14)	7,565	7,579	14

Virements

Transfer from/(to) earmarked reserves
Allocation from Contingency
In year virements

£000

129

0

(92)

37

Forecast Outturn Variance	Year to date Variance
a.	
b. Income generated by Development Control is higher than expected.	Vacant posts within Development Control
c. Legal costs re National Trading Standards case	
d. Saving not achieved regarding contractor costs	
e.	
f.	
g.	
h.	
i.	
j.	
k.	
l.	

Housing Revenue Account Forecast 2015/16
at 31 October 2015 - Period 7
Corporate Director - Simon Leftley

Description	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Employees	279	0	279	279	0	163	167	4
b Premises (Excluding Repairs)	673	0	673	633	(40)	100	60	(40)
c Repairs	5,236	0	5,236	5,236	0	3,222	3,222	0
d Supplies & Services	66	0	66	137	71	39	63	24
e Management Fee	9,264	0	9,264	9,264	0	5,701	5,701	0
f MATS	956	0	956	956	0	558	558	0
g Provision for Bad Debts	361	0	361	361	0	0	0	0
h Capital Financing Charges	13,770	0	13,770	13,955	185	7,511	7,636	125
Expenditure	30,605	0	30,605	30,822	216	17,294	17,407	114
i Fees & Charges	(3,789)	0	(3,789)	(3,819)	(30)	(2,341)	(2,482)	(141)
j Rents	(26,877)	0	(26,877)	(27,177)	(300)	(15,584)	(15,826)	(242)
k Other	(227)	0	(227)	(227)	0	(220)	(244)	(24)
l Interest	(90)	0	(90)	(90)	0	(53)	(53)	0
m Recharges	(530)	0	(530)	(530)	0	(309)	(237)	72
Income	(31,513)	0	(31,513)	(31,843)	(330)	(18,507)	(18,842)	(335)
n Appropriation to Earmarked reserves	2,721	0	2,721	2,835	114	0	0	0
o Statutory Mitigation on Capital Financing	(1,813)	0	(1,813)	(1,813)	0	(1,360)	(1,360)	0
Net Expenditure / (Income)	0	0	0	0	0	(2,573)	(2,794)	(221)
Use of Reserves								
Balance as at 1 April 2014	3,502	0	3,502	3,502	0			
Use in Year	(0)	0	(0)	(0)	(0)			
Balance as at 31 March 2015	3,502	0	3,502	3,502	(0)			

Housing Revenue Account Forecast 2015/16
at 31 October 2015 - Period 7
Corporate Director - Simon Leftley

Forecast Outturn Variance	Year to Date Variance
a.	
b. Forecast underspend on void sheltered accommodation council tax bills.	
c.	
d. Overspend due to the cost of patrol services at Victoria ward.	
e.	
f.	
g.	
h. Interest payable on the HRA's internal borrowing is higher than estimated in the budget.	Interest payable on the HRA's internal borrowing is higher than estimated in the budget.
i. Higher than estimated service charge income because of a lower number of void properties than estimated in the budget.	Higher than estimated service charge income because of a lower number of void properties than estimated in the budget.
j. Higher than estimated rental income because of a lower number of void properties than estimated in the budget. There is also a higher rental income because all new and transferring tenancies are being let at formula rent.	Higher than estimated rental income because of a lower number of void properties than estimated in the budget. There is also a higher rental income because all new and transferring tenancies are being let at formula rent.
k.	
l.	
m.	
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**Capital Programme Budget
Monitoring 2015/16**

Period 7

as at 31st October 2015

Departmental Summary

Capital Programme Monitoring Report –October 2015

1. Overall Budget Performance

The revised Capital budget for the 2015/16 financial year is £51.539million which includes all changes agreed at November Cabinet. Actual capital spend at 31st October is £19.402million representing approximately 38% of the revised budget. This is shown in Appendix 1. (Outstanding creditors totalling £0.760million have been removed from this figure).

The expenditure to date has been projected to year end and the outturn position is forecast to reflect the Project Manager's realistic expectation. This is broken down by Department as follows:

Department	Revised Budget 2015/16 £'000	Actual 2015/16 £'000	Expected outturn 2015/16 £'000	Latest Expected Variance to Revised Budget 2015/16 £'000
Corporate Services	5,388	1,565	5,388	-
People	12,243	6,933	12,243	-
Place	24,263	7,342	24,263	-
Housing Revenue Account (HRA)	9,645	3,562	9,645	-
Total	51,539	19,402	51,539	-

The capital programme is expected to be financed as follows:

Department	External Funding			Total Budget £'000
	Council Budget £'000	Grant Budget £'000	Developer & Other Contributions £'000	
Corporate Services	5,321	67	-	5,388
People	796	11,447	-	12,243
Place	14,586	8,429	1,248	24,263
Housing Revenue Account (HRA)	9,567	-	78	9,645
Total	30,270	19,943	1,326	51,539

The funding mix for the total programme could change depending on how much grant and external contributions are received by the Council by the end of the year.

The grants and external contributions position to 31st October is as follows:

Department	Grant Budget £'000	Developer & Other Contributions Budget £'000	Total external funding budget £'000	External funding received £'000	External funding outstanding £'000
Corporate Services	67	-	67	67	-
People	11,447	-	11,447	10,234	1,213
Place	8,429	1,248	9,677	7,954	1,723
Housing Revenue Account (HRA)	-	78	78	78	-
Total	19,943	1,326	21,269	18,333	2,936

2. Department Budget Performance

Department for Corporate Services

The revised capital budget for the Department for Corporate Services is £5.388million. The budget is distributed across various scheme areas as follows

Department for Corporate Services	Revised Budget 2015/16 £'000	Actual 2015/16 £'000	Expected outturn 2015/16 £'000	Latest Forecast Variance to Year End 2015/16 £'000
Accommodation Strategy - Main	189	175	189	-
Accommodation strategy - CCTV	1	1	1	-
Tickfield	84	63	84	-
Asset Management (Property)	1,510	531	1,510	-
Cemeteries & Crematorium	360	71	360	-
ICT Programme	2,945	724	2,945	-
Subtotal	5,089	1,565	5,089	-
Priority Works (see table)	299	-	299	-
Total	5,388	1,565	5,388	-

Priority Works	£'000
Budget available	1,000
Less budget allocated to agreed schemes	(701)
Remaining budget	299

Actual spend at 31st October stands at £1.565million. This represents 29% of the total available budget.

Accommodation Strategy - Main

As part of the refurbishment of Civic 2, it was originally decided to give the toilets a minor refresh. However the toilets proved to be in a worse condition than realised so it was agreed to undertake a full refurbishment which is now underway. £75k has been allocated for the refurbishment of the toilets and for the creation of a first aid room on the lower ground floor of Civic 1. The first aid room has now been completed and the works to the Civic 2 toilets commenced on 28th September. Unforeseen historic water damage to the

Civic 2 toilets has caused a minor delay but the project is expected to be complete in December.

Tickfield

All building works have now been completed at Tickfield and the furniture has been delivered.

Asset Management (Property)

The development agreement for the Airport Business Park site has been signed. Notice has now been served on the farm tenancy with compensation due at the end of January 2016 of £45k. The land acquisition is progressing and the total costs are expected to come in at £500k. Further works in 2015/16 relate to commissioning of the innovation centre at a cost of £25k.

The cottages in East Street are to be sold to Essex County Preservation Trust although the terms are yet to be finalised.

Works on the refurbishment of Thorpe Hall Avenue toilets are currently at planning stage and they are on track to complete before the end of the financial year.

Cemeteries and Crematorium

The £10k budget for essential Crematorium equipment has been allocated for a replacement fire alarm system in the Crematorium. This is currently with the Property Services team who are in the process of obtaining quotes.

The legal negotiating process for the purchase of the new burial ground is on-going and the Council's legal team are awaiting to hear from the land owners legal team before any further progress can be made.

ICT

The Digital Strategy Programme Board agreed the Early Years and Transport modules for the Capita One developments and an order was placed in October. Delivery of the module is expected during January 2016.

Potential suppliers for the Carefirst system are currently under-going assessment. A decision is due by the end of November.

Research is currently underway on the potential use of Agresso and Lagan for the new Human Resources Case Management System. A decision on whether either of these systems are suitable is expected by the end of November.

Priority Works

The Priority works provision budget currently has £299k remaining unallocated.

Department for People

The revised Department for People budget totals £12.243million.

Department for People	Revised Budget 2015/16 £'000	Actual 2015/16 £'000	Expected outturn 2015/16 £'000	Latest Expected Variance to Year End 2015/16 £'000
Adult Social Care	1,029	141	1,029	-
General Fund Housing	1,606	771	1,606	-
Children & Learning Other	41	20	41	-
Condition Schemes	1,233	802	1,233	-
Devolved Formula Capital	310	297	310	-
Primary School Places	8,024	4,902	8,024	-
Total	12,243	6,933	12,243	-

Actual spend at 31st October stands at £6.933million. This represents 57% of the total available budget.

Adult Social Care

The Adult Social Care budget consists of the Community Capacity grant which includes £172k for the Care Act capital scheme. The remainder of the Community Capacity grant will be spent on major adaptations that will enable vulnerable individuals to remain in their own homes and to assist in avoiding delayed discharges from hospital.

The budget for Mental Health has now been allocated to be spent on crisis provision, enabling mental wellbeing and a community recovery college in 2015/16.

Adult Social Care also includes a £165k grant from the Department of Health for Transforming Care Housing. Plans are underway to redesign the support given to people with Learning Disabilities, Autism and Aspergers.

General Fund Housing

A thorough review of how the Disabled Facilities service is delivered is currently being undertaken and a report on the outcome will be published in the autumn.

The Private Sector Renewal scheme is in place to ensure that the private sector stock is kept in a good condition. It is expected that the revised budget of £500k will be required in 2015/16 to cover all existing cases.

The Empty Dwellings Management scheme is currently concentrating on bringing more empty homes back into use. Action is currently underway on various properties.

Children & Learning Other Schemes

Retentions of £78k are being held against projects at Hinguar Primary and Kingsdown Special Schools and will be paid once outstanding snagging and defects works are completed and fully signed off. This figure is included in the creditors shown above.

Condition Schemes

A budget of £1.233m has been allocated to address larger conditions in schools where the cost is over the schools capabilities to fund. Of this amount, £229k is for projects started in 2014/15. Most of these works have been undertaken over the summer holidays to minimise disruption to the schools.

Retentions of £28k are being held for works completed in 2014/15 at eight primary schools. This figure is included in the creditors shown above.

Devolved Formula Capital

This is an annual devolution of dedicated capital grant to all maintained schools. The grant for 2015/16 is £310k.

Primary School Places

Capital expansions, both permanent and temporary are on-going to supply primary places to meet significant increased demands. In 2015/16, spend of £8.024m is programmed. This covers large, multi-year projects at St Helen's Catholic Primary, Sacred Heart Catholic Primary, Hamstel Infant and Juniors, The Federation of Greenways Schools, Darlington Primary, St Mary's Prittlewell C of E Primary and Porters Grange Primary Schools.

A further £78k is also being held as retention payments against works completed in 2014/15 on smaller expansion projects. This figure is included in the creditors shown above.

Department for Place

The revised capital budget for the Department for Place is £24.263million. This includes all changes approved at November Cabinet. The budget is distributed across various scheme areas as follows:

Department for Place	Revised Budget 2015/16 £'000	Actual 2015/16 £'000	Expected outturn 2015/16 £'000	Latest Expected Variance to Year End 2015/16 £'000
Culture	3,655	1,789	3,655	-
Enterprise, Tourism & Regeneration	2,993	269	2,993	-
Coastal Defence	1,733	1,052	1,733	-
Highways and Infrastructure	4,847	690	4,847	-
Parking Management	550	225	550	-
Section 38 & 106 Agreements	1,023	114	1,023	-
Local Transport Plan	2,794	1,307	2,794	-
Local Growth Fund	2,435	311	2,435	-
Transport	784	438	784	-
Waste	597	593	597	-
Energy Saving Projects	2,852	554	2,852	-
Total	24,263	7,342	24,263	-

Actual spend at 31st October stands at £7.342million. This represents 30% of the total available budget.

Culture

The drainage works at Belfairs Golf Course are now complete. The main drainage works at Belfairs Park, Blenheim Park and Southchurch Park are now complete with only remedial works outstanding.

Works to replace the floor in the auditorium at the Cliffs Pavilion are complete. External works above the Maritime Room are on-going with a scheduled completion date of March 2016. A specification for tender for the under-croft piping replacement is currently being drawn up with a proposal to go out by the end of November.

Works have now commenced on the Hard Surface Path Improvements in the Parks with a newly appointed contractor. Subject to weather conditions, the works should complete within the current financial year.

The Library Review project was partly used to fund the new Shoeburyness Library which opened on 14th September. Improvement works to the car park at this site are now being planned. A programme of works is currently being developed for improvements at Leigh, Westcliff and Kent Elms Libraries to utilise the remainder of the budget.

Scheduled Ancient Monument Consent has now been received for the works to Priory Park Water Main. The contractors commenced on site on 26th October.

Works are progressing on the refurbishment of the war memorials within the Borough. The works on the Cenotaph have been completed and the refurbishment of the Victory Sports Ground gates commenced on 31st August. Future works are scheduled for the St Erkenwalds Memorial at Sutton Road Cemetery and the Priory Park War Memorial. The timing of these works will depend on the availability of specialist contractors due to the high level of national demand in the centenary commemorative period.

Enterprise, Tourism & Regeneration

The Regeneration projects include all the work currently taking place on Southend Pier and the City Deal Incubation Centre as well as the Coastal Communities Fund.

A sub-structural works contractor has now been appointed for the structural repairs on Southend Pier. Orders have been placed and works are expected to begin shortly.

A technical issue with the repair of the Prince George Extension on the pier has caused delays and it is likely that a carry forward request will be required once more detail is known for the costs involved in 2015/16.

The timeframe for spend on the Coastal Communities Fund has been extended by the Big Lottery and CLG. Negotiations are continuing with the Yacht club to enable delivery of the lagoon and costs of enabling works are being explored.

Coastal Defence

Works for the cliff stabilisation at Clifton Drive commenced on 12th April and are progressing well. The scheme remains on target financially although the programme may now extend slightly beyond December to allow for complications with the restaurant development.

A grant from DeFRAs is in the process of being claimed for improving resilience to private properties. The final claim is expected to be around £480k although additional budget has been included in case of unforeseen costs. This budget will be adjusted at February Cabinet once the final figure is known.

Highways and Infrastructure

Plans for 2015/16 are currently in hand and implementation works have commenced for the Highways Planned Maintenance schemes. These will continue on a phased basis for the remainder of the financial year.

Further discussions have taken place with Network Rail about moving the fence separating the Cinder Path from Essex Thameside Rail Link. Once the estimate has been received from the contractor, works can be programmed to coincide with the next appropriate rail possession. Resurfacing of the widened Cinder Path can then commence. It is anticipated that works will commence after Christmas with the associated resurfacing works planned before the end of the financial year. The programme is dependent on a suitable quote being received from the contractor.

The revised Street Lighting budget is a multi-million pound, multi-year scheme to be part funded by the Challenge fund from the Department for Transport. Luminaires are now being installed ahead of the proposed January start date. It is estimated that 500 will be installed by the end of December 2015. Various columns and column shafts have also been installed

and are awaiting topping once the shafts have settled. Concrete sleeving works are continuing across the borough.

Parking Management

Works to the Civic Centre North car park are well underway with the majority of the car park complete. The final works are on-going with a completion date expected during November. Any surplus funding will be utilised for works on the Library car park and works to improve the other Borough car parks.

Section 38 and Section 106 Schemes

There are a number of S38 and S106 schemes all at various stages. The larger schemes include works to Fossetts Farm Bridleway and North Shoebury Road.

Local Transport Plans (LTP Schemes)

Various schemes are now underway for Better Networks and Better Sustainable Transport. A few delays are currently being experienced in the works for Better Operations of Traffic Control Systems and the Highways team are currently working to resolve this.

Programmed resurfacing works have now commenced and are set to continue.

Local Growth Fund

The A127 Growth Corridor projects will support the predicted growth associated with London Southend Airport and the Joint Area Action Plan (JAAP) proposals developed by Southend, Rochford and Essex County Councils to release land and create 7,380 high value jobs on new business. The improvement will also support background growth of Southend and Rochford.

The business cases for A127 Kent Elms and Bridge and Highway Maintenance have been approved by South East Local Enterprise Partnership Individual Technical Evaluator to draw down 2015/16 funding. Further work is underway to support the business cases for 2016/17 onwards. 2015/16 works for Kent Elms will be focussing on the design and construction of the advance surface crossing works and design and survey work for the main junction improvement works. Advance utility diversion works for the new surface crossing are now complete. Ground penetration radar and drainage surveys are complete and being reviewed. A bridge survey has taken place and the highways team are currently awaiting the report. Works on the Bell junction will be focussing on survey work to inform the design for the main junction improvement works. Once Kent Elms survey works have been received and reviewed, similar surveys will be commissioned for the Bell. Bridge and Highway Maintenance will be focussing on investigation works for the improvement to the A127 corridor. Surfacing works to the east bound section of the A127 from the boundary to just before Progress Road are now complete with the procurement of pavement surveys underway.

Transport

Main works on the A127 Tesco junction improvements were completed on 29th March 2015 with the switching on of the traffic signals. Traffic signal monitoring will continue to be adjusted as necessary. Repairs to the defects are underway.

Minor adjustments to traffic signals on Progress road are yet to be completed.

Southend Transport Model is an on-going scheme to support various multi modal transport projects.

Waste

There are commitments for the year in relation to the Commercial Waste and Recycling Centre which will involve ground works, a salt dome and refurbishment of the toilets. Some disused buried structures and contaminated soil have been discovered on site and this has slightly delayed the project. Works are on-going with an expected completion date before the end of the year. Final snagging works are to be carried out and the final accounts are to be reviewed.

Energy Saving Projects

Solar panels have now been installed at Southend Adult Community College and Temple Sutton Primary School. The gas boilers have now been installed at Southend Adult Community College and the biomass works are awaiting planning. The biomass boiler installation started on 3rd October at Temple Sutton with a completion date expected in December. The windows installation is to be completed by February 2016 based on weekend and holiday working.

A new burner has been ordered for the Civic Centre heating scheme and quotes are now being sought for the removal of the loss header.

Housing Revenue Account

The revised budget for the Housing Revenue Account capital programme for 2015/16 is £9.645million. The latest budget and spend position is as follows:

Housing Revenue Account	Revised Budget 2015/16 £'000	Actual 2015/16 £'000	Expected outturn 2015/16 £'000	Forecast Variance to Year End 2015/16 £'000
Decent Homes Programme	6,994	3,154	6,994	-
Council House Adaptations	500	284	500	-
32 Byron Avenue	16	-	16	-
Other HRA	2,135	124	2,135	-
Total	9,645	3,562	9,645	-

The actual spend at 31st October of £3.562million represents 37% of the HRA capital budget.

Decent Homes Programme

The on-going Decent Homes schemes are continuing in 2015/16. Kitchens, bathrooms and electrical works are programmed to be complete by December 2015. The Barringtons lift upgrade is complete and works to install fire sprinklers at the Southchurch hostels has started. Tunstall Careline services upgrade works are in progress and will complete in 2015/16.

Council House Adaptions

This budget relates to minor and major adaptations in council dwellings. Spend depends on the demand for these adaptations and works are currently in progress for 2015/16.

32 Byron Avenue

The build at 32 Byron Avenue is now complete and settlement of the final accounts is expected by the end of 2015.

Other HRA

A scheme to review HRA land is currently underway and planning permission was received on 15th April for the proposed sites. The plan is to construct 18 housing units within the Shoeburyness ward. The tender for construction is currently out for approval with an anticipated start date on site in early 2016.

Summary of Capital Expenditure at 31st October 2015

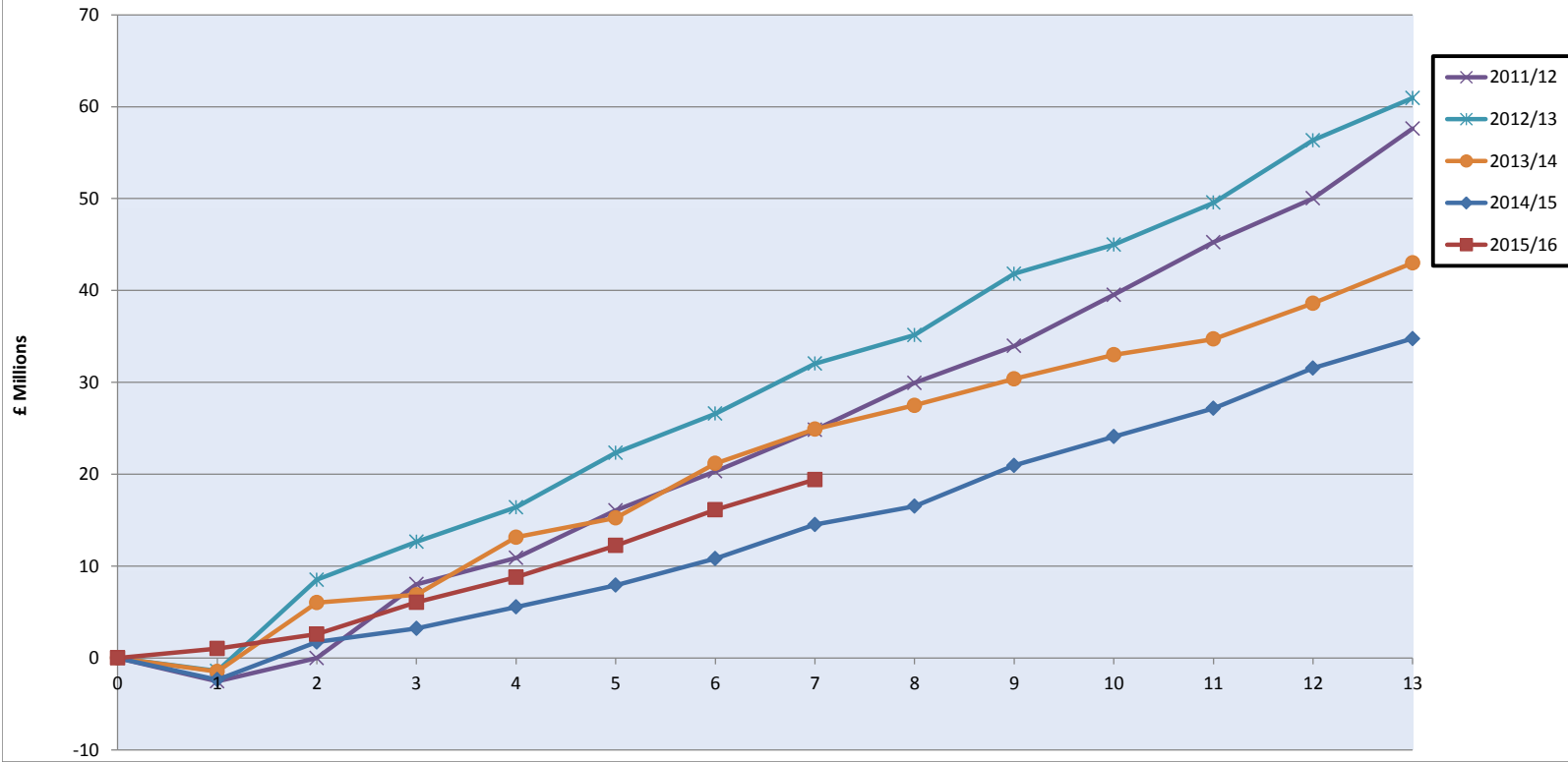
Appendix 1

	Original Budget 2015/16 £000	Revisions £000	Revised Budget 2015/16 £000	Actual 2015/16 £000	Forecast outturn 2015/16 £000	Forecast Variance to Year End 2015/16 £000	% Variance
Corporate Services	10,252	(4,864)	5,388	1,565	5,388	0	29%
People	15,392	(3,149)	12,243	6,933	12,243	0	57%
Place	17,859	6,404	24,263	7,342	24,263	0	30%
Housing Revenue Account	10,002	(357)	9,645	3,562	9,645	0	37%
	<u>53,505</u>	<u>(1,966)</u>	<u>51,539</u>	<u>19,402</u>	<u>51,539</u>	<u>0</u>	<u>38%</u>
Council Approved Original Budget - February 2015	53,505						
Corporate Services amendments	315						
People amendments	(927)						
Place amendments	2,490						
HRA amendments	(1)						
Carry Forward requests from 2014/15	7,587						
Accelerated Delivery requests to 2014/15	(582)						
Budget re-profiles	(13,221)						
New external funding	2,373						
Council Approved Revised Budget - June 2015	<u>51,539</u>						

Actual compared to Revised Budget spent is £19.402M or 38%

Appendix 2

Capital programme Delivery
Cummulative Capital Expenditure 2011/12 to 2015/16



Year	Outturn £m	Outturn %
2011/12	57.6	97.3
2012/13	61.0	97.9
2013/14	43.3	93.8
2014/15	34.8	83.8